

	REF	Overdue	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	01-Dec-17	2018												2019								
											15-Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19		
Moderation - Policy moderation - aiming to provide a single set	35																														
Draft Contract Key Performance info & default system	36																														
Prep & Finalise (as late as possible) specification schedules and key appendices	37																														
Draft & Finalise Refuse Collection and Street Cleansing Specification	38																														
Presentation - Internal sanity-check of audit trail from As-Is model to Joint Spec	39																														
Presentation - Joint Spec for Procurement purposes	40																														
Officers to agree Joint Specification	41																														
PROCUREMENT																															
Agree Procurement Method & Timetable	42																														
Identify Partner peculiarities re Procurement procedures	43																														
Populate Project SCHEDULE with milestone activities	44																														
PROCUREMENT WORKSTEPS / TIMELINE OUTSTANDING																															
Contract Award	46																														
Contract Award Standstill (stat req - 10 days)	47																														
Contract Mobilisation / Implementation (min 6 mths)	48																														
Contract START Dates																															
Service Commences - Tonbridge and Malling	49																														
Service Commences - Tunbridge Wells	50																														
Service Commences - Dartford	51																														
2019+ Governance / On-going Contract Mgmt																															
Discuss/Agree post-contract operating model (Client Structure - Management & Monitoring)	52																														
Draft and Agree Lead Authority (or Administering Body) and define responsibilities - incl in IAA	53																														
Discuss and Agree Performance Criteria and Mechansim (Client Monitoring)	54																														
Discuss and Agree Key Performance Indicators (link to Specification ref 36)	55																														

KEY	
■	Concern - Risk Item
■	Overdue - But plans in place
■	Agreed Timeline
■	FIXED targets
■	Fixed LENGTH constraints
■	Outstanding Queries
5	Key dates added where relevant
■	Alternate line shading for ease of review